

## **Documents required upon enrolment**

All candidates are required to submit the following documents:

- an original application form printed from the individual OAS account and signed by the candidate, as sent upon registration.
- two photographs (35mm x 45mm) taken against a light background without head covering (according to the guidelines for issuing identity cards).
- a photocopy of both sides of your identification card and in case of non-Polish citizens photocopy of a passport page containing the photograph (together with its original available upon request)
- a photocopy of one of English language proficiency certificate or equivalent (as stated above) together with its original available upon request.
- a document equivalent to Polish maturity certificate obtained abroad considered to be, other than the IB diploma or EB certificate, is required to be authenticated with apostille or legalized with sworn translation into English or Polish.

Candidates who do not hold Polish citizenship are required to submit:

- A nostrification certificate - if the document equivalent to Polish maturity certificate was issued by the country with which Poland has not signed an agreement on mutual recognition of education, or if such an agreement was signed, but the document in question is not covered by the agreement. The nostrification certificate should be issued by the Małopolskie Kuratorium Oświaty or a local education authority (kuratorium oświaty) in the place of candidate's residence in Poland. The candidate is required to declare in writing that the nostrification certificate will be obtained at the latest by the end of the first semester under the penalty of withdrawal from the university.
- a photocopy of the document that certifies the candidate's legal stay in the territory of Poland, i.e. visa and/or temporary/permanent residence permit in the Republic of Poland (together with the original available upon request). – If enrolling by post, an enclosed signed written declaration that this document will be submitted no later than October 1, 2015 under the penalty of withdrawal from the university.
- a photocopy of document of the candidate's health or casualty insurance for the period of study in Poland, or a photocopy of the European Health Insurance Card (together with the original available upon request). Alternatively a declaration to sign up to the insurance in the National Health Fund (Narodowy Fundusz Zdrowia) immediately upon start of first semester. For applications by post, an enclosed and signed written declaration that this document will be submitted by no later than October 1, 2015 under the penalty of withdrawal from the university.
- a photocopy of a medical certificate that confirms that the candidate is healthy enough to undertake study programmes (together with the original available upon request). For applications by post, an enclosed and signed written declaration that this document will

be submitted no later than October 1, 2015 under the penalty of withdrawal from the university.